# HIGH POINT
## community foundation

# Annual Grants Program

## Instructions and Guidelines

## INSTRUCTIONS

All applications must be submitted through the online portal. If you are a new user, please create an account. If you are a returning user, login in with your username & password. If you forgot your password please contact Amanda amanda@hpcommunityfoundation.org to have it reset. Video tutorials are available on the login page to assist you in navigating the online application process. An application can be saved and updated until it is complete and ready for submission. The system will not allow the application to be submitted if it is incomplete or missing required uploads. Please do not hesitate to call the Foundation's office at 336-882-3298 if you have any questions during the application process. It is recommended that all applicants review the policies and guidelines prior to beginning the application.

**To create an account and begin the application process click here.**

## GUIDELINES

- No waivers or exceptions to the policies set forth here will be allowed.

- Schools that are applying for a grant must have a project that will impact the entire school and not just a single classroom. They must also have the approval of their school principal.

- Only one grant request per organization is permitted. The Grants Committee will allow multiple schools and multiple departments within a municipality to apply, but has the ultimate decision authority.

- Applicants must be a public charity (501(c)(3), municipality, school or church) at the time of applying.

- The maximum allowed will be $50,000 for grant request.

- If a grant is awarded as a "matching grant" the Foundation will not release a check to the grantee until the match has been made.

- Funds will be available by November 15, 2025.